

SCHOOL HOURS

8:25 a.m. - 3:15p.m.

Kindergarten 8:25 a.m. - 11:30 a.m.

Absences

Compulsory School Attendance (118.15 Wisconsin Statutes) states: Unless the child has a legal excuse or has graduated from high school, any person having under control a child who is between the ages of 6 and 18 years shall cause such a child to attend school regularly during the full period and hours, religious holidays excepted, that the public or private school in which such child should be enrolled is in session until the following semester of which the child becomes of age.

Regular attendance is necessary to insure the continuity of the educational process. Good attendance is conducive to scholarship, citizenship, and student progress. Following 10 days of unexcused absences, the parents will have to meet with the school board. If absences continue, student may need to be turned over to the Truant Officer.

Whenever a student is absent, the parents must phone or send a written excuse from home signed by one of his parents explaining his absence, and in the case of a long-term illness, a doctor's statement will be required. Excused absences are for personal reasons, meritable illness, and/or death in the family.

Tardiness

An important part of your child's education at G.L.C.A. is learning discipline and the ability to take responsibility. You, as a parent, have a most important part in helping your child develop good habits for a well-disciplined life. Continually being tardy is not good training for nay child. The student must be seated in opening at 8:25 a.m. Age-appropriate action will be taken for tardiness which may include: demerit, loss of break, and/or detention.

Early Dismissal

Requests for early dismissal should be made only when absolutely necessary. If a student is to be granted an early dismissal for a medical or dental appointment, the parents must send a note to the teacher.